



King County
EQUIPMENT SERVICE WORKER
(Safety-Sensitive Position)*
DEPARTMENT OF TRANSPORTATION
METRO TRANSIT DIVISION / VEHICLE MAINTENANCE SECTION
Hourly Rate Range: \$15.99 - \$22.84
Job Announcement: -06AB5943
OPEN: 4/10/06 CLOSE: 5/8/06

*Applicants for positions defined as safety sensitive are required to undergo drug testing prior to employment, and subsequent to commencement of employment, will be subjected to random, post accident, reasonable suspicion, return to duty, and follow up drug and alcohol testing in compliance with federal DOT alcohol and controlled substances testing program protocols.

WHO MAY APPLY: This recruitment is open to the general public. Internal candidates will be considered first. The recruitment will be used to create an eligibility list to fill current vacancies and future vacancies, as they become available.

WHERE TO APPLY: Required forms and materials must be sent to: 201 S. Jackson St, KSC-TR-0419, Seattle, WA 98104. Or you can hand deliver your materials to The Career and Employment Center at the King Street Center, 201 S. Jackson St., Seattle WA. Application materials must be received by 4:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Adrienne Bunney at (206) 684-1087 or adrienne.bunney@metrokc.gov for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above will not be processed.

FORMS AND MATERIALS REQUIRED: A [King County safety sensitive application form and data sheet](#) and response to the attached supplemental questionnaire are required. **Applicants must submit complete application packets (including a safety sensitive application form) in order to be considered.**

WORK LOCATION/WORK SCHEDULE: Candidates may be assigned to one of seven bases throughout King County and one of three shifts, seven days a week. New hires frequently are assigned to the swing and night shifts. They may have mid-week regular days off (Tuesday-Wednesday, Monday-Tuesday, etc.). Employees in this classification work 40 hours per week and are eligible for overtime. Management reserves the right to assign any shift in order to meet the needs of the work unit.

PRIMARY JOB FUNCTIONS: Employees perform routine service and maintenance on buses, automobiles, trucks and other heavy-duty equipment. Specific duties include:

- Inspect automotive equipment for servicing needs and/or minor mechanical defects or malfunctions.
- Service automotive equipment with fuel, oil, water, and air; change oil.
- Probe and dump fare box cash boxes.
- Steam clean vehicles and coach parts (including undercarriage from bumper to bumper).
- Clean and wash mechanical related parts and interior and exterior of fleet equipment and component parts.
- Assign vehicles to parking stalls and park vehicles.

- Perform other related duties typical of an automotive shop environment, including routine record keeping, use of manuals, computer data entry and retrieval, and cleaning of shop area and tools.

QUALIFICATIONS:

Applicants must meet one of the following minimum education and experience qualifications:

- One year of automotive equipment servicing experience **OR**
- One year of service as a Utility Service Worker at the Transit Division which includes the equivalent of three months of upgraded experience performing the full scope of equipment service work, and the completion of training in Metro's transit coach operation **OR**
- One year of service with the Transit Division; plus completion of automotive shop coursework in vocational, community college or high school which included automotive equipment servicing techniques; plus six months of automotive equipment service experience.

Additional minimum requirements include:

- Possession of a current, valid Washington State driver's license and ability to obtain an Instruction Permit for Commercial Driver's License, Class B before hire.
- Ability to communicate in English and follow written and oral instructions.
- Ability to accurately perform simple numeric record keeping tasks.
- Ability to work independently without supervision.
- Ability to meet and maintain the attendance requirements of the position.
- Demonstrated ability to drive in a safe and responsible manner.
- Ability to meet the physical and working condition requirements listed below.

PHYSICAL REQUIREMENTS: The job requires a range of physical skills normally associated with automotive service and maintenance activities including standing, bending, crouching, kneeling, crawling, reaching, twisting, and the operation of foot controls while driving. Continuous hand and finger manipulations are required. Probing, dumping and inserting fare boxes into their receiver bins involves pushing and pulling, bending and crouching, and the ability to lift up to 50 pounds (this includes full fare box cash boxes as well as automotive parts).

WORKING CONDITIONS: Work is performed in a vehicle maintenance garage with exposure to grease, dirt, carbon monoxide and diesel fumes. Some duties are also performed outdoors, involving exposure to all kinds of weather, e.g. parking vehicles, attaching and removing snow chains. Because this is a safety sensitive position, equipment services workers are subject to random drug and alcohol testing. In addition, they must maintain a valid Washington State Commercial Driver's License and the correspondingly required medical certification.

SELECTION PROCESS: Applications will be screened for qualifications. The most competitive applicants may be invited to a test and interview. Those who test and interview successfully may be placed on an eligibility list and will be considered for vacancies as they occur. The list will be in place for 12 months or until all candidates have been considered, at the discretion of the hiring authority. Selected candidates will be extended conditional job offers that will be converted to final job offers upon completion of a physical examination and drug screen, drug and alcohol background check, reference checks, and review of driving record.

UNION REPRESENTATION: Positions in this classification are represented by Local 587 of the Amalgamated Transit Union.

Class Code 930270

SUPPLEMENTAL QUESTIONNAIRE EQUIPMENT SERVICE WORKER

The following items address important elements of this position and the information you provide will help determine your eligibility for further consideration. The purpose of this questionnaire is to describe the requirements of the position and confirm that you are willing and able to meet these requirements. *Read each statement carefully* and then, mark in your answer. Sign your name at the bottom of this page and attach this page to your application materials.

WHEN REQUIRED, I AM WILLING AND ABLE TO:

- | | | |
|---|-----|----|
| 1. Work at night and to work rotating shifts. | YES | NO |
| 2. Arrange reliable transportation to work for any time and base (not all Metro bases have bus service at all hours). | YES | NO |
| 3. Wear protective clothing as required while on duty, and to observe all required safety standards and precautions. | YES | NO |
| 4. Learn to drive and operate all kinds of equipment. | YES | NO |
| 5. Perform related duties other than vehicle servicing (for example, driving vehicles, filling out reports, and removing trolley poles from wires). | YES | NO |
| 6. Work in grease and dirt; be exposed to high concentrations of carbon monoxide and diesel fumes from passenger vehicles. | YES | NO |
| 7. To bend, crouch, crawl and lift heavy auto parts weighing up to 50 pounds regularly, with or without accommodation. | YES | NO |

I CERTIFY THAT MY ANSWERS ARE TRUE AND THAT I AM WILLING TO WORK AS DESCRIBED.

Your Signature

Date